

Organizer, Applicant: NECI Cyprus



# REFUGEES

Seminar on Professional development activities - Programme Countries:

2022-1-CY02-KA151-YOU-000053968

Partners: Network for European Citizenship and Identity Cyprus, Human Being Turkey, Institutul de Instruire in Dezvoltare "MilleniuM" Moldova, Society Bridge to the Future Georgia, Cultural and educational platform «Sense» Ukraine, CET Greece, Erasmusplus Hannover Germany, European Center for Human Rights France, Youth Feeders Jordan, Youth Opportunities Club Armenia

Paralimni, 19 - 27/05/2023

SEMINAR



# International Seminar

2022-1-CY02-KA151-YOU-000053968

Cyprus, 19 to 27 May 2023

Participating countries  
Cyprus, Armenia, France  
Germany, Georgia, Greece,  
Jordan, Moldova,  
Turkey, Ukraine,



Coordinator  
NECI EU



# INFORMATIONAL PACKAGE

## 1. Project Summary

This project is designed to promote Non Formal Learning through which representatives of the partner organisations will share personal and professional experiences, contribute based on their competences, work collaborative, irrespective background and develop a programme which will meet the following objectives:

This project is designed to promote Non Formal Learning through which representatives of the partner organisations will share personal and professional experiences, contribute based on their competences, work collaborative, irrespective background and develop a programme which will meet the following objectives:

Objective 1: International cooperation between experienced and not experienced Organisations and individuals but also between target group, youths and youthworkers who aim for eliminating discrimination and marginalisation through social inclusion practice.

Objective 2: To increase opportunities for youthworkers to share practice and learning of social inclusion of minorities and refugees activities to bridge cultural and national differences, to work with diversity using non formal learning method.

Objective 3: To develop networking and to leave an efficient impact for the next Erasmus period on the topic of social inclusion and intercultural learning

Objective 4: To develop skills and competences to youthworkers and organisations for improving solidarity and social awareness.

The project also meets International, EU and E+ objectives because:

-encourages participation of youthworkers and youths, especially the ones with fewer opportunities

- secures safety and pleasant NF learning environment
- promotes the development of:
  - \*learning outcomes and improvement of basic key competences
  - \*practices for intercultural learning, equity and social inclusion
  - \*it's a project from youthworkers to youths and community

## Venue

Arrival: 19 (arrival) to 27 (departure) May 2023

Accommodation: [SEK Apartments](#) Paralimni. Apartments with 2 rooms (1 double bed, 2 single beds, private shower, kitchen, fridge, AC, TV). They will stay 3 persons per apartment.

They will sleep 3 persons per house (1 double bed/2 single beds/2 sofa beds). Each participant must bring his/her towels and other necessary shower stuff (shampoo, etc). There is not any hairdryer.



## 2. Participants' Profile

Partners NGOs will send 1 youthworkers/representative (20 + years old) preferably decision maker in the partner organization or youthworker with experience in refugees, diversity and social inclusion (Also priority for the ones who work as trainer or facilitator or project manager in Erasmus+ projects).

Profile:

- (a) Have knowledge and previous involvement in organizing and designing Activities in the topic of Non formal learning and Intercultural learning and in youthwork.
- (b) Have basic experience on Tools and KITs of Erasmus+ and practices of Non formal learning.
- (c) be ready to support visibility during and dissemination after the project Activity of the topic.
- (d) Have basic skills on digital and media technology
- (e) MUST be able to communicate and write fluently in English
- (f) Will have a laptop **or** a tablet (either his/hers or from his organization)
- (g) Priority to participants with fewer opportunities (social, economic, health, geographical barriers)
- (h) will support visibility of the project process and content

### 3. Selection of Participants

1 Organisations need to inform their members and bring them in contact to NECI EU in case of need for further questions. Then they need to organize interview and discussion with the candidates who meet the profile of the participant and select the representative who will be able to attend the Mobility (Training) too.

#### 2 Application form

Deadline to complete this application form: **25/03/2023**

- 3 Furthermore, the representative of each partner in accordance to NECI EU must look for flights and the sooner possible to book the flight to Cyprus for the whole group as one (not individually) **ONLY WHEN THEY WILL BE ADVISED BY US** as well.
- 4 Deadline for booking tickets and inform us about it: between 01 March to 05 May 2023.
- 5 We WILL NOT ACCEPT flights that DO NOT DEPART OR RETURN TO COUNTRY OF ORIGIN/REGISTRATION OF THEIR NGO, since this practice is not accepted by NA Cyprus. Therefore we will not reimburse their tickets and expenses (Only if the participant uses bus or train to travel from his/her country to the neighboring country to get cheaper or more convenient flight).
- 6 We WILL NOT ACCEPT ANY PARTICIPANT WHO BOOK HIS FLIGHT WITHOUT PREVIOUS COMMUNICATION WITH US.

**IMPORTANT NOTICE:** The structure of the Seminar is intensive and demanding, plus requires full attendance and participation. It starts at 09:30 am and will end around 19:00 pm.

### 3. Budget of the Training

The budget is fixed from the EPlus programme and includes accommodation, meals, transportation and travel and practical expenses.

We will arrange your transportation from Larnaca to Protaras and back or with shuttle (in case you arrive late at the evening) or we will suggest the public transport lines.

**Maximum allowance in euro for travelling per participant:**

Country	TOTAL per person	Participants	Destination
1. Cyprus	23	1	Larnaca airport or Paphos airport
2. Armenia	275	1	
3. Jordan	180	1	
4. Ukraine	275	1	
5. Moldova	275	1	
6. Georgia	275	1	
7. Greece	275	1	
8. Germany	360	1	
9. France	360	1	
10. Turkey	275	1	
<b>Number of participants</b>		10	

**We advise participants to arrive at Larnaca International Airport. Ercan airport is not eligible and not legal airport.**

Paphos airport, costs between 14-18 euros one way to Larnaca airport by bus (intercity bus, kapnos shuttle, Limassol bus), and something between 100-120 min to arrive to Larnaca. If you will select Paphos airport then check the bus connection to Larnaca earlier to be on time (at least at 19:00 on 19<sup>th</sup>/5/23 at Larnaca airport).

#### **4. Reimbursement**

**4.1** Reimbursement will be completed in EURO through Bank Transfer to ONLY to their Sending Organisation Account between 10 June to 10 July 2023. To proceed with reimbursement participants needs to present in original:

Tickets (Planes, trains, bus, metro etc)

Invoices and payments receipts of tickets

Boarding pass/cards (hard copies or online) and a suggestion is to save even the baggage tags which include all of your travel data too.

Fill their tasks and do dissemination of the project:

(presenting outcomes and experience to their sending organization,

organizing workshop or sessions with youths in their community or abroad,

preparing and sharing reflection diary, completing the EU Survey which will be sent to their personal email after the Training in Cyprus)

## 5. Personal Insurance

- 1) Insurance cover for personal effects is the responsibility of the individual participant. You are strongly recommended to insure your personal effects for the whole period of your absence from home. Neither NECI nor any venue used during the event can entertain claims against loss of or damage to personal property. You are recommended to ensure that you have adequate medical insurance to cover the period of your stay in Cyprus. Contact your health insurance or travel agency for more details. You are also advised to issue the European Health Insurance card.
- 2) We will follow all protocols in regard to safety and security for participants and guests (especially for covid19). We will expect and demand also from participants to respect the rules and measures and not challenge any unfortunate situations. They will be provided with one-use face mask also (2-3 per day) and antiseptic will be available to the area.
- 3) When booking a ticket, we advise participants to choose the option of refund in case of unexpected issue that might occur. Usually the flex option is between 10-30 euros. If this is in the travel budget we will cover it too.
- 4) PCR or antigen rapid tests are covered by the budget of the program, up to an amount which is agreed with the hosting organization. Do not perform any pcr or rapid test unless we will inform you that its needed to enter Cyprus.

Helpful links:

[Eu covid link](#)

[Cyprus covid info](#)

## 6. What to bring with you:

Laptop or tablet where you can work

**Sports/comfortable clothes:** Make sure to bring comfortable clothes for activities, trainers for the sessions but also maybe your free time you may wish to explore the area.

Towel, face towel, (if you need hair dryer also)

**Personal medication** in case of health issues (allergies, diabetes etc). You can not buy medicine from pharmacy stores without a prescription.

Hat/cap for our super warm sun but also warm clothes. May has around 32 celsius to 34 celsius during day and 14 celsius to 16 celsius during nights. Extra masks, personal antiseptic gel

**And most important:** Ideas and cultural aspects from your country and many recreational activities.

## 7. Some more information

1. Arrivals: the latest at 19:00 on 19/02/2023. We will have a dinner at 20:30 and then a brief welcoming. Official programme starts at 09:30 on 20/05/2023.  
Dinner on arrival: 19/05/23  
Full board: 20/05-26/05/23  
Breakfast and lunch on departure: 25/02/23
2. The hosting organization covers accommodation, meals and a breakfast and 2 coffee breaks
3. We do not cover anything else that is not at the official agenda/timetable of the Project.
4. All travel documents shall be provided before departure, (if after departure then through mail with tracking number/registered mail)
5. Travel days: 19 May 2023 for Arrival and 27 May 2023 for Departure. Book/reserve your tickets to these dates.
6. In case you wish to arrive a day earlier or depart a day later it's on your expenses. Any arrival earlier than 19/05 or departure later than 27/05 needs to be approved by hosting organization and then by NA Cy.

7. We have facebook group also which is working since the part 1 of the project, so you are suggested that you need to follow it for information related to the project:

[Join us](#)      Add your representatives pls.

8. Official hashtag of the project: #eplusrefugees

9. Other hashtags need to promote: #necieu, #erasmusplus, #(your organization)

## 8. Other important information

**Weather** - May is considered warm and dry month. But sometimes a Hoodie might be also a good idea.

**Electricity:** Cyprus has the 240 Volt/ 50 Hz 3 pin electricity plugs - so you will definitely need adaptors make sure you bring at least one with you (and your chargers for mobile phones, cameras etc ;-)



Cyprus Time Zone: UTC (or GMT) +2

Cyprus International Dialing Code: +357

Local currency of Cyprus: euro

## 9. Contacts:

neci.eu@gmail.com, +35799465221 renosge@gmail.com -Renos Georgiou

**\*TIMETABLE: 19/05/23 - 27/05/23**

-Each country's representative will:

(a) present in the form of workshop (80%) and presentation (20%) the topic of refugees/civil asylum seekers and immigration as it's running in their country.

(b) have 80 minutes in total

(c) The workshop needs to follow non formal learning (experiential, learning by doing etc), and include also time for reflection, discussion and sum up of learning

-During intercultural evening each representative can present aspects of his/her country and culture and this event will last for 15 min per country. Any treats/snacks are welcome also.

-We will have a visit at refugees Center (unless unexpected practicalities from the Center authorities encountered). We will need a copy of your passport to enter the place, and also to have it original with you.

Time	19/05 Friday	20/05	21/05	22/05	23/05	24/05	25/05	26/05 Friday
09:30–13:30		Get to know each other – Making the team	Key Competences In the youth field  The role of the youth worker – Sharing practices	Refugees and immigrants nowadays: The impact to our countries (Jordan, Georgia) Presentation/workshop 80 minutes each country	Getting familiar to local culture and area	Refugees and immigrants nowadays: The impact to our countries (Cyprus, France) Presentation/workshop 80 minutes each country	10:00-13:00 Structured visit at Refugees center	Structuring the international policy and practice
Lunch Break								
15:30–19:30	Arrivals and dinner	Basic Project concepts and E+	Social Inclusion and Marginalisation in nowadays society	Refugees and immigrants nowadays: The impact to our countries (Armenia, Greece, Turkey) Presentation/workshop 80 minutes each country	Refugees and immigrants nowadays: The impact to our countries (Ukraine, Moldova, Germany) Presentation/workshop 90 minutes each country	Designing /preparing for the visit at R.C	Analysing and constructing the experience Preparing the Report and Products	Next steps and Dissemination/exploitation plan  Evaluation Reflection Diaries
21:00	Ice breaker and welcoming	Approaching the Project topic through Youthpass	21:00 Intercultural evening (Armenia, Georgia, Germany, Greece, Cyprus,)	21:00 Intercultural evening (Turkey, Ukraine, Moldova, France, Jordan)	Project products teams	Project final products		27/05 Departures

WHATEVER YOU NEED TO ASK MORE, IF THERE IS ANYTHING NOT CLEAR, IF YOU HAVE ANYTHING THAT YOU WANT US TO INFORM YOU ABOUT, PLS DO ASK US